

Shipping Request

Sender's Information

date

name of person making request

cell phone

email

@utah.edu

project/activity

PI

sender's name for return address me PI

Recipient's Information

Attach a printout of the address, or fill in below.

recipient's name or to the attn

return authorization (RMA)

email & phone
req. for FedEx UPS & DHL

company

address

Address is a residence, not a business.

Note: Only USPS can ship to post office boxes.

city

state

Shipments outside the U.S.A. require a commercial invoice (except for documents).

ZIP or postal code

country USA

<p><i>shipping speed</i></p> <p><input type="checkbox"/> standard</p> <p><input type="checkbox"/> two day</p> <p><input type="checkbox"/> next day afternoon</p> <p><input type="checkbox"/> next day a.m.</p> <p><input type="checkbox"/> freight, wt > 36 kg/80 lbs</p>	<p><i>preferred shipper</i></p> <p><input type="checkbox"/> doesn't matter</p> <p><input type="checkbox"/> US Postal Service (USPS)</p> <p><input type="checkbox"/> United Parcel Service (UPS)</p> <p><input type="checkbox"/> Federal Express (Fed Ex)</p> <p><input type="checkbox"/> DHL (international only)</p>
<p><i>other services</i></p> <p><input type="checkbox"/> tracking</p> <p><input type="checkbox"/> insurance requested</p> <p><input type="checkbox"/> delivery notification</p> <p><input type="checkbox"/> signature required</p> <p><input type="checkbox"/> Saturday delivery</p>	<p><input type="checkbox"/> I will take the package for drop-off.</p> <p><input type="checkbox"/> Have the package picked up (extra fee). (not available for USPS)</p> <p><input type="checkbox"/> I need a purchase order or credit card payment to pay for work that the recipient will do. See UShop cart or accompanying Buying Request.</p>

package contents

dimensions ____ x ____ x ____

package weight: _____

declared value: \$ _____

documents

mineral or metal samples

other:

The items to be shipped are not hazardous, flammable, radioactive, a controlled substance, or a toxin.

X _____
approval of principal investigator