Updated: Spring 2018

MSE Course Repeat Petition Form

Please complete this form to request an exception to MSE department policy. Students should discuss their situation with the MSE Academic Advsior before submitted a petition.

Name:	uNID:
Email:	
Phone number:	
What course are you repeating:	
Have you repeated this course before? Yes:	No:
Department of Materials S	Science and Engineering Course Repeat Policy
class is taken more than once, only the grade for the record count as having taken the class. The Depart for other courses as well (e.g., math, physics, cherone attempt. This means a student may take the county of Utah may not be taken a second time University of Utah. Students should note that any grade the second time may not be able to gradual student to work with the department determine here.	passed with a grade of "C" or better. When a College of Engineering the second attempt is counted. Grades of W, I, or V on the student's tment of Materials Science and Engineering enforce these guidelines mistry). Attempts of courses taken at transfer institutions count as course only one time at the University of Utah. Courses taken at the e at another institution. If a second attempt is needed, it must be at the yone who takes a required class twice and does not have a satisfactory ate or continue in the declared major. It is the responsibility of the now this policy applies in extenuating circumstances.
start of the semester, for which a repeated course a student's ability to continue in the MSE major or	e is taken, may result in a denied petition. This could significantly affect r graduate.
Materials required for the Course Repeat Pet	tition:
	why you need another attempt, explaining what went wrong, how can be made to successfully pass a particular course.
(2) Upload supporting documents (e.g., medical re	ecords, course syllabi, etc.) if applicable.
Once complete, send this form and supporting mate	erials to the MSE Academic Advisor, Marcie Leek (marcie.leek@utah.edu).
By signing below, the student is acknowledging tha Course Repeat Policy and have completed the ent	at they understand the Department of Materials Science and Engineering irety of the course repeat petition.
Signature:	Date: